



ALAMEDA COUNTY
CONGESTION MANAGEMENT AGENCY

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ADMINISTRATION & LEGISLATION COMMITTEE

MEETING NOTICE

Monday, July 12, 2004; 9:30 a.m.

CMA Board Room
1333 Broadway, Suite 220
Oakland, California 94612

Members:

Chair: Director Peter Snyder
Vice Chair: Councilmember Larry Reid
Councilmember Jeff Wieler
Mayor Shelia Young
Mayor Gus Morrison
Supervisor Scott Haggerty
Director Dolores Jaquez

Staff Liaison: Dennis Fay
Secretary: Christina Muller

AGENDA (#)

1.0 PLEDGE OF ALLEGIANCE

2.0 PUBLIC COMMENT

Members of the public may address the Committee during "Public Comment" on any item not on the agenda. Public comment on an agenda item will be heard when that item is before the Committee. Anyone wishing to comment should make his or her desire known to the Chair.

3.0 MINUTES OF JUNE 14, 2004 MEETING* (page 1)

Approval

4.0 ADMINISTRATIVE MATTERS

4.1 Washington, DC Representative* (page 5)

Discussion/Action

We have received proposals from: (1) Jordan & Associates, Inc.; (2) Copeland, Lowery & Jaquez; (3) Venable, LLP; and (4) Patton Boggs, LLP. These proposals range in annual cost from \$48,000 to \$144,000. The attached material summarizes the four proposals. It is recommended that the Board authorized the Executive Director to sign an agreement with Copeland, Lowery & Jaquez in the amount of \$4000 per month through 2005.

4.2 Office Space* (page 7)

Discussion/Action

In accordance with the Regional Measure 2 implementation strategy, staff has been negotiating with the building management for additional office space. The attached material analyzes the proposal received from ATC Partners. It is recommended that the Board authorize the Executive Director to sign an amended lease for additional space in substantial accord with the ATC Partners proposal.

4.3 Dynamic Ridesharing Project:

Increase in Contract Amount* (page 13)

Discussion/Action

The CMA received a grant from the Federal Highway Administration (FHWA) to conduct a feasibility study for FAIR Lanes in the I-580 and I-680 corridors and to implement a dynamic ridesharing pilot project. On December 9, 2002, the Board approved \$95,000 to hire consultants for Phase 1 of the dynamic ridesharing pilot project. Phase 1 is now estimated to cost an additional \$20,000 above the original estimate, based on a reassessment of the project recently completed. The revised budget of \$115,000 for Phase 1 is available within the total FHWA grant. No additional match from CMA is required. It is recommended that the Board approve the additional \$20,000 for consultant services for Phase 1 of the Dynamic Ridesharing pilot project, with a revised budget total of \$115,000.

4.4 East Bay SMART Corridors: Incident & Emergency Management

System Grant* (page 15)

Discussion/Action

It is recommended that the CMA Board authorize the Executive Director to execute and amend the necessary SMART Corridors agreements to administer, design, procure, and deploy the work associated with the implementation of the East Bay Incident & Emergency Management System Grant for \$199,000 included in the federal fiscal year 2003-4 transportation appropriation bill. This action would be contingent on approval of Plans & Programs Committee Item 4.6, which provides the required non-federal match.

4.5 East Bay SMART Corridors: Construction Status Report* (page 17)

Discussion/Action

The Administration and Legislation Committee is requested to review and accept the Construction Project Status Report.

4.6 I-680 Sound Wall Project: Construction Status Report* (page 23)

Discussion/Action

The Administration and Legislation Committee is requested to review and accept the [Construction Project Status Report](#).

5.0 LEGISLATION/PUBLIC AFFAIRS

5.1 Sacramento Report* (page 31)

Information/Discussion

A memo from the CMA's Sacramento representative is attached.

6.0 STAFF AND COMMITTEE MEMBER REPORTS

7.0 ADJOURNMENT/NEXT MEETING: MONDAY, SEPTEMBER 13, 2004

- * Attachment enclosed for members and key staff.
- ** Materials will be handed out at the meeting.
- (#) All items on the agenda are subject to action and/or change by the Committee.
- ✓ Materials are separately attached to the meeting packet.

*PLEASE DO NOT WEAR SCENTED PRODUCTS SO INDIVIDUALS WITH
ENVIRONMENTAL SENSITIVITIES MAY ATTEND*